

FORM 1A

Application for change of character, conversion or alteration in the mode of use of land
(See sub-rule (1) of rule 5A)

FROM :
.....
.....
[state Name & Address of the applicant(s)]

TO : The District Land & Land Reforms Officer /
The Sub-divisional Land & Land Reforms Officer
The Block Land & Land Reforms Officer.

Sub. Application for permission for change of character, conversion or alteration in the mode of use of land.

Sir,

I / We have the honour to apply for permission for change of character, conversion or alteration in the mode of use of the land / land having water body for the purpose of

2. The particulars of the land / land having water body with respect to which such permission is required is furnished below:-

- (1) Name of the District :
- (2) Name of the Block :
- (3) Name of the police station :
- (4) Name of the *mouza* :
- (5) Jurisdiction List No. :
- (6) *Khatian* No. (R.S & L.R) :
- (7) Plot No. (R.S & L.R) :
- (8) Area of the Plot (R.S & L.R) :
[If part plot, specify the area and portion]
- (9) Existing classification of the Plot :

3. The following documents, in duplicate, are enclosed with this application:-

- (1) Copy of mutation certificate or copy of current record-of-rights.
- (2) Copy of current rent receipt
- (3) Sketch map showing the plot in question with side measurement and its surroundings including approach road (may not be to the scale)
- (4) Affidavit for creation of compensatory water body
(Applicable in cases where the application relates to change or conversion of the land having water body of any description or size)
- (5) Copy of no objection certificate of the West Bengal Pollution Control Board
(Applicable only in such cases wherever such certificate is required)

(6) Copy of Detailed Project Report (DPR) duly vetted by the
Competent Authority
(Applicable only in cases where the application relates to change,
conversion or alteration of land for industrial, commercial or
housing complex)

(4) I / We also declare and undertake –

1. That the land, in question shall be used strictly for the purpose for which such permission shall be granted;
2. That there is no *bargadar*, in the land, in question;
3. That no work shall be done on the land, in question that may lead to conversion of the same unless permission as sought for is granted;
4. That necessary approval or permission or licence shall be obtained from the appropriate authority as required for execution of the work on the land, in question as soon as permission for conversion as sought for is granted;

(5) I / We further declare –

1. That the land, in question is under peaceful possession of myself / ourselves and it is free from all encumbrances;
2. That the land, in question is not involved in any proceeding for vesting under the provisions of any law;
3. That the land, in question is not involved in any court case which prohibits such conversion, change or alteration in the mode of use of the land.

(6) I / We also declare and undertake that in case it is proved at any point of time that the documents furnished and statements made hereinabove are not true and correct, I / We am / are liable for any legal action which will be taken by the competent authority in this regard including cancellation of order granting change of character, conversion or alteration in the mode of use of land as sought for.

Encl. As stated above

Yours faithfully,

Place :
Date :

(Full signature of the applicants(s)
with seal, if any.)