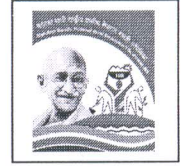


Government of West Bengal
Office of the District Programme Co-Ordinator
& District Magistrate
MGNREGA, Hooghly



Memo No: 1001 /NREGA/10

Dated: 31/12/2010

From : The District Magistrate & District Programme Co-Ordinator.
Hooghly.

To : The Block Development Officer (all.), Hooghly.

**Sub : Completion of Social Audit in all Gram Panchayats
and uploading in the MGNREGA MIS regarding.**

Dear B.D.O.s,

Kindly recall Memo No. 8952(19)-RD/NREGA/18R-03/07 dt. 12/12/2007 read with No. 2267(19)-RD/NREGA/18R-03/7 dt. 05.04.2010 of the Principal Secretary, Department of Panchayats & R.D, Govt. of West Bengal.

You are aware that conduct of Social Audit is an obligatory exercise in respect of implementation of schemes under MGNREGA.

In this above context, the 2nd round of Social Audit in 2010-11 should be held during the month January & February, 2011 and be completed before 28.02.2011 and the related information should be uploaded in MGNREGA MIS.

Accordingly, you are requested to take all necessary arrangements well in advance so that all the process of the Social Audit can be successfully conducted as per schedule programme (attached herewith) in accordance with the guidelines issued by the department of Panchayats & Rural Development, Govt. of West Bengal. The orientation of social Audit teams should be done in advance to achieve the required goal. For the purpose of reporting of Social Audit, the formats sent in earlier cases should be thoroughly & strictly followed.

For proper reporting of Social Audit following formats should also have to be filled up properly.

1	Issue Raised and Action Taken (Summary)
2	Verification of Documents & Observation.
3	Grievance Submitted & Action taken.
4	Minutes of the Meeting.

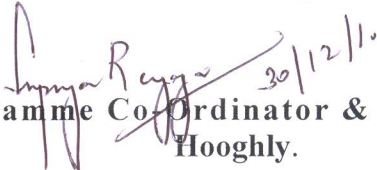
It was mentioned in several meeting that at the time of sub-allotment of fund the status of Social Audit would also be considered. This approach will be taken in near future for allocation of fund.

For successful implementation of the said programme, following steps should also be taken from the end of the P.O.

1. Depute BSAC & one Block Level Staff having knowledge of MGNREGA with the Social Audit team.
2. Deploy a video camera with the team for documentation.
3. For successful implementation of Social Audit, further training / orientation / workshop, if required for the members of Social Audit Team, may be arranged at the end of concerned P.O with a intimation to the MGNREGA Cell, Hooghly, well in advance.
4. Ensure wide publicity of Social Audits from the end of the Gram Panchayat, so that people can take active part in the meetings of Social Audits mentioning the actual time & venue of meeting.

Expenditures to be incurred for Social Audit may be spent from the contingent fund of MGNREGA of Programme Officer concerned.

For any further information, the District Nodal Officer, MGNREGA Cell, Hooghly, may be contacted.


District Programme Co-Ordinator & District Magistrate
Hooghly.

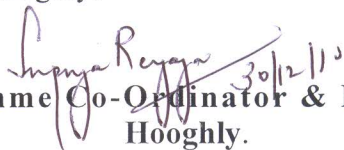
Encl: As Stated (Annexure I,II,III).

Memo No: 1001 /1(8)/NREGA / 10

Dated: 31 /12/2010

Copy forwarded for information to :-

- 1) The Principal Secretary, Department of Panchyats & Rural Development, Jessop Building (1st Floor), 63, N.S. Road, Kolkata-700001.
- 2) The Joint State Programme Co-ordinator & Joint Secretary, Department of Panchyats & Rural Development, Jessop Building (1st Floor), 63, N.S. Road, Kolkata-700001.
- 3-6) The Sub-Divisional officer Arambagh/Chandannogore/Serampore/Sadar Sub- Division, Hooghly.
- 7) P.A to Sabhadhipati, Hooghly Zilla Parishad, Hooghly.
- 8) P.A to the Additional District Magistrate (Gen.), Hooghly.


District Programme Co-Ordinator & District Magistrate
Hooghly.