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Government of West Bengal
Office of the Block Development Officer
Serampore – Uttarpara Development Block
Serampore, Hooghly



Memo No: 2405

Date: 11/12/17

NOTICE

Applications are invited for the Post of "GRAM ROZGAR SAHAYAK (GRS)" purely on contract basis under Mahatma Gandhi National Rural Employment Guarantee Scheme in Pearapur Gram Panchyat under Serampore-Uttarpara Development Block, Hooghly

Designation	No. of Post	Remuneration (Consolidated)	Age
GRAM ROZGAR SAHAYAK	One (1)	Rs. 8720/- (Eight thousand seven hundred twenty only)	18 years to below 35 years as on 01/01/2017

• **Educational Qualifications (Minimum) :-**

Essential Qualification:

1. Passed Higher Secondary Examination (General/Vocational) in Science stream with Physics and Mathematics as compulsory subjects from any recognized Board/Council of the State of West Bengal with at least 55% marks in total.
 2. Six (06) Months certificate in computer application from a recognized institute.
- ** Above qualifications must have been acquired before the date of advertisement.

• **Residential Status:-**

Applicant must be a permanent resident and elector of this block area i.e. from Kanaipur, Nabagram, Pearapur, Raghunathpur, Rajyadharpur, Rishra gram panchayat area.

• **Method of recruitment:-**

Selection will be made purely on the basis of merit list. However, if more than one candidate secure same aggregate, marks obtained in Physics and Mathematics combined will be computed and the candidate securing higher marks in that category will be considered (vide no. 5221 dated - 18/10/17 of the Commissioner, P&RD)

• **Documents to be produced at the time of submission of application:-**

1. Self-Attested copies of all Mark sheets & certificates in support of Educational Qualification, Residential Certificate (issued by the Pradhan/BDO/SDO), Certificate on computer training and all other documents regarding nationality etc.
2. One recent color passport-size photograph.
3. The envelope containing the application should be superscripted as "APPLICATION FOR THE POST OF GRAM ROZGAR SAHAYAK AT PEARAPUR GRAM PANCHAYAT" & should be addressed to the Programme Officer & Block Development Officer, Serampore-Uttarpara Development Block, P.O.- Serampore, P.S.- Serampore, Dist.-Hooghly, Pin-712201 & should be dropped the same on any working day between 11:30 AM and 4:30PM in a Drop Box at MGNREGS Cell of the undersigned.

• **General Information:**

- i. While applying the applicant should ensure that he/she fulfills the eligibility & norms & that the particulars furnished by him/ her are correct in all respects. IN CASE IT IS DETECTED AT ANY STAGE OF SELECTION THAT APPLICANT DOES NOT FULFILL ANY ELEGIBILITY NORMS AND/OR THAT HE/SHE HAS FURNISHED ANY INCORRECT/FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS/HER CANDIDATURE WILL BE STAND


CANCELLED WITH NO FURTHER COMMUNICATION. EVEN IF ANY OF THESE SHORTCOMINGS IS/ARE DETECTED EVEN AFTER SELECTION, HIS/HER ENGAGEMENT IS LIABLE TO BE TERMINATED WITHOUT ASSIGING ANY REASON THEREOF.

- ii. Interested candidates shall be ready to work in respective GP areas in general and as and when directed he/she also may have to travel in remote/hard areas as required at their own cost.
 - iii. No accommodation facility will be provided to the selected person.
 - iv. Leave rules he/she shall be entitled to have as per Govt. Order, which can be accumulated but not encashed. Maternity leave will be granted for 180 days during the contract period with full pay.
 - v. Selected candidate would have to produce a certificate from a duly registered physician indicating his/her fitness to work.
 - vi. Engagement of GRAM ROZGAR SAHAYAK is **purely on contractual basis** for the period of 01(one) year which is likely to be extended on satisfactory performance and mutual consent and this does not confer any right/privilege for regular appointment or continuity of service.
 - vii. No TA/DA shall be payable for appearing in the interview.
 - viii. Candidates are advised to download the application form from the website www.hooghly.gov.in and any further communication will be made through this website only.
 - ix. No application will be received after the closing date. This office will not be responsible for any postal delay.
- **Invalid Appliations:**

Applications which suffer from the following deficiencies will be rejected. The list is only illustrative and not exhaustive.

 - i. Application(s) received after the closing date & time.
 - ii. Application(s) not in prescribed format or which is incomplete by any mean in non-standard size paper.
 - iii. Candidate is not in possession of the required educational qualification on the date of applying or is over age as on 01/01/2017.
 - iv. More than one application should not be submitted by the same candidate.
 - v. Application without the recent photograph affixed.
 - vi. Application without signature or with signature in capital letters or with different signature at different places or smudged signature.
 - vii. Without copies of required enclosures as mentioned in one envelope.
 - viii. Application which are filled in a language other than English.
 - ix. Application which are not properly addressed.
 - x. Any other irregularity found by the undersigned.
 - **Misconduct:**
 - i. Candidates are requested that they should not furnish any particulars that are false or suppressing any material information while filling the application form.
 - ii. Misconduct on the part of the candidate at any stage of the recruitment process is ***strictly prohibited & shall render disqualification.***
 - iii. Indulgence in the above practices will caused for rejection of the candidature at any time.
 - iv. An action as deemed fit including criminal action will be taken by the Programme officer & Block Development Officer, Serampore-Uttarpara Development Block, Hooghly against the candidate found guilty of submitting fabricated/forged/tempered documents, using any unfair means during whole recruitment process etc.

- **Caution:**
Beware of touts & job racketeers trying to deceive you by false promise(s) of securing job as "GRAM ROZGAR SAHAYAK" either through influence or by use of unfair means. Candidates will be selected purely as per merit list. Please beware of unscrupulous elements and do not fall in their trap.
- **Last date of receipt of application:** 22/12/2017 up to 5:30 PM.
- **Document verification programme details:**
Document verification programme will be held on 26/12/2017 at the office of the Programme officer & Block Development Officer, Serampore-Uttarpara Development Block, Hooghly from 11 AM onwards. Applicants are advised to appear with all original documents on above date & time positively. For any other information, the applicants may also contact the MGNREGA cell of this office on any working day.
- **Note:-** Results will be published in the office notice board and successful candidate will be intimated accordingly. This office reserves the right to rectify errors and omission, if any, in the process of recruitment and final declaration of result.



 Programme officer
 &
 Block Development Officer
 Serampore-Uttarpara Development Block
 Serampore, Hooghly

Memo No: 2405(14)

Date: 11/12/17

Copy forwarded for information to :-

1. The District Magistrate & District Programme Coordinator , Hooghly
2. The Additional District Magistrate & Additional District Programme Coordinator, Hooghly
3. The Sub-Divisional Officer, Serampore-Uttarpara Sub-Division, Serampore, Hooghly
4. The District Nodal Officer, MGNREGA, Hooghly
5. The Savapati, Serampore-Uttarpara Panchayat Samity
6. The Post Master ,Serampore Head Post Office for wide publication
7. The D.I.O, NIC with a request to publish the notice in district website
- 8-13. The Pradhan, _____ Gram Panchayat for wide publication
14. Office Notice Board


 Programme officer
 &
 Block Development Officer
 Serampore-Uttarpara Development Block
 Serampore, Hooghly