

**Application for Sanction of Additional Financial Assistance to Meritorious SC and ST Students reading in Class IX & XI in Hooghly District during .....**

Name of the Student : .....

Father / Guardian's Name : .....

Address of the Student : .....

a) Name and address of the School / College

in which the student is attached : .....

b) Class (in which she reading during this year) : .....

Percentage of Marks / Grade : .....

(Copy of Mark Sheet of M.P. / Annual Examination duly attested by the head of the institution to be enclosed)

Caste / Sub-Caste : .....

(Caste / Tribes certificate to be enclosed)

Income certificate of father / Guardian of the Student in Form A

(Certificate should be collected from M.P. / MLA / Commissioner of the Municipality / A class Gazetted Officer)

In case of salaried persons the income certificate should be given by the employer in Form 'B'.

Name of the Bank Branch & A/c. No. with IFSC CODE :

(copy of the Pass Book to be enclosed)

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Contact No. of the applicant : .....

Date .....

Signature of the student

(To be forwarded by the Head of the Institution)

a) Certified that the percentage of attendance of the student of class - VIII during the last Academic year was at least 75% in this School or the School he/she studied in the last year ascertained.

b) Attested copy of the last year Annual Examination / Marks sheet is hereby enclosed.

Date .....

Signature

Signature of the Head of the Institution

**FORM 'A' - Income & Caste Certificate**

Certified that Sri / Smt. / Kumari .....  
O., D/O., W/O .....  
i / Smt. / Km. ....  
permanent resident of Vill. / Town ..... P.O. ....  
S. ...., District Hooghly,  
a citizen of India by birth / domicile and belongs to the .....  
Scheduled Caste / Tribes. His / Her sub-caste is ..... Religion is .....  
The total annual income of both Parents / Guardian of Student is Rs. .... (Rupees .....  
..... only).  
This portion may be deleted in case of salaried persons.

Date .....

Signature of Issuing Authority

**FORM 'B' - Certificate for Salaried Persons only**

Certified that the total annual salary including perquisites Sri / Smt./Kumari .....  
..... Parent/Guardian of Shri .....  
..... who is an employee under the Office / Organization/ Establishment/  
Undertaking /Company, Rs. .... (Rupees .....  
.....) only.

Date .....

Seal and signature of the Employer/DDO,  
with Address of the Officer

**Eligible Criteria are as follows :-**

- a) Income Criteria -- Family annual income not more than 36,000/-.
- b) Candidate must belong to SC or ST.
- c) Qualifying Marks :- Candidates who have secured at least 60% marks (for SC students) and 40% marks (for ST students) in the last year Annual Examination may only be considered eligible for Govt. Grant under this scheme.
- d) Candidates for Class IX & X who are receiving grant under the scheme "Additional financial benefit towards meritorious SC/ST girls for the classes V to X" will not come under the purview of this scheme.
- e) Usually selection will be made in order of merit of the application against the available district quota for each classes/category in the last Annual Examination.
- f) Application form duly filled up properly must be submitted within the month of July of that academic session, otherwise no application will be entertained.
- g) For classes X & XII, the applicants who were selected in class IX & XI in the previous year will continue to receive the benefit in classes X & XII respectively, subject to the condition that they have promoted in the next class with proper qualifying marks (Copy of the mark sheet of the last annual exam have to be furnished) and those beneficiaries are continuing their studies regularly during the current academic session. (Certificate of the Head of the Institution is required in this regard). If he/she fails in that class fresh application for class X and XII may be invited to fill up that quota.