

**Government of West Bengal**  
**Office of the District Programme Co-ordinator MGNREGA**  
**& District Magistrate, Hooghly**



**NOTICE**

No. 82 /MGNREGA/12

Dated: 19.01.2012.

**WALK-IN-INTERVIEW**

Recruitment will be made for the following posts under MGNREGA, Hooghly.

**Category – A :**

**Programme Manager (MIS) : 1 (One) post**

**Qualification :** MCA with 2 years experience in an organization with large data base.

**Monthly Contractual remuneration :** Rs. 17000/-

**Age – Above 18 yrs.**

**Category – B :**

**Technical Assistant : 11 (Eleven) Posts. (1 for the District Head Quarter & 10 for the Blocks)**

**Qualification :** Diploma in Civil Engineering.

**Monthly Contractual remuneration :** Rs. 14000/-

**Age – Above 18 yrs.**

**Category – C :**

**Computer Assistant : 4 (Four) Posts.**

**Qualification :** H.S & at least six months formal training in using P.C from a recognized institution and a minimum speed of data entry 6000 key depression per hour.

**Monthly Contractual remuneration :** Rs. 9000/-

**Age – Above 18 yrs.**

All willing candidates are requested to appear on 27.01.2012 at 10 a.m. at Collectorate Meeting Hall, Chinsurah, Hooghly with all original certificates, attested photo copies of certificates, age proof, identity proof, two recent passport size photographs (affix on BIO-DATA & Registration format) and other documents.

The posts are purely temporary and are to be filled up on contract basis for one year, which are likely to be renewed. The provisions of reservation as laid down in the West Bengal Scheduled Casts and Schedule Tribes (Reservation of vacancy in services and posts) Act, 1976 and subsequent amendments of the Act does not apply for filling up the posts. The provisions of age restrictions will not be applicable for the post created although it is desirable the persons having ages as required for regular appointment may apply. Selected Candidates should be ready to perform duties in any Block within the District.

A format of BIO-DATA is attached bellow -

**-: BIO-DATA :-**

1. Post applied for (Name of post) –
2. Name in full (In block capital letters) –
3. Father's / Husband's Name (In block capital letters) –

Affix self  
signed recent  
passport size  
photograph

4. Date of Birth

(a) DD / MM / YYYY –

(b) In words –

5. Complete Postal Address (In block capital letters with PIN code) –

---

---

---

---

6. Phone No. i) Mobile

ii) land

7. Sex (Male / Female) –

8. Essential Qualification (Starting from Madhyamik or equivalent onwards)

(i)	(ii)	(iii)	(iv)	(v)
Name of examination	Board / Council / University / Institute	Year of passing	% of marks obtained	Division / Class

**9. Computer/ Technical Qualification –**

Course / Stream	Institute	Duration	Year of passing	% of marks / Rank

**10. Experience (If any) –**

**11. Whether presently employed (If yes, give particulars) –**

**DECLARATION**

I solemnly declare that the statements made in this application are true and complete to the best of my knowledge and belief and in the event of any information being found false or incorrect my candidature will be liable to be cancelled.

Date :

Yours faithfully,

\_\_\_\_\_  
( Signature of the candidate in full )

**Note :** (a) Completed BIO-DATA should be submitted (by hand not in post) on 27.01.2012 at the said venue.

(b) The envelop containing the BIO-DATA should be super scribed with “**Application for the post of .....**”

(c) The appeared candidates may be required to come also on 29.01.2012 , 30.01.2012 or any other day for the process which will be informed on 27.01.2012.

District Magistrate & District Programme Co-ordinator,  
MGMGNREGA, Hooghly.

**REGISTRATION FORMAT**

**FOR OFFICE USE**

Reg. No.            /MGNREGA/12

Date : 27.01.2012

Time :

---

(To be filled in and produced at the venue on the above mentioned date by the candidate)

1. Post applied for (Name of post) :
2. Name of the candidate :
3. Father's name :
4. Complete Postal Address (In block capital letters with PIN code)

Affix self  
signed recent  
passport size  
photograph

5. Sex (Male / Female) –

.....  
Signature of the candidate

Signature of the authority

---

For Office Use

DATE OF INTERVIEW .....01.2012.