

OFFICE OF THE CHIEF EXECUTIVE OFFICER
HOOGHLY DISTRICT FISH FARMERS' DEVELOPMENT AGENCY
MEEN BHAVAN (2ND FLOOR) P.O.-RABINDRANAGAR-712103, P.S.-CHUCHURA, DISTRICT-HOOGHLY
PHONE NO (033) 2686-2692 e-MAIL ADDRESS- ffdahooghly@gmail.com

NO: 99 / 40/FFDA/2016-17

Date: 21.03.2017

NOTICE FOR WALK-IN-INTERVIEW

Applications are invited from retired govt. employees within 64 (sixty four) years of age (as on 31.03.2017) having sound health and experience, for filling up 01(one) post (group-C) to be engaged on contractual basis in the Hooghly District Fish Farmers' Development Agency.

The details are given below:

Position: Equivalent to Group-C

Place of work: Hooghly District F.F.D.A. at Meen Bhavan, P.O. Rabindranagar, P.S.-Chuchura, District-Hooghly.

Number of Post: 01(One)

Consolidated Remuneration: Rs. 10,000.00(Ten thousand only) per month.

Period of engagement: Up to the age of 65 years

Essential Qualification: Minimum Graduate from any recognized university/institute. Having knowledge of govt. accounting procedure preferably with DOUBLE ENTRY BOOK- KEEPING, day to day office work as Account Assistant and adequate knowledge of computer operation.

Intending candidates who have retired from similar categories of post are invited to Attend the Walk-in-Interview at 12-30 p.m on **18th APRIL, 2017** in the office chamber of the OFFICE OF THE CHIEF EXECUTIVE OFFICER, HOOGHLY DISTRICT FISH FARMERS' DEVELOPMENT AGENCY MEEN BHAVAN (2ND FLOOR) P.O.-RABINDRANAGAR-712103, P.S.-CHUCHURA, DISTRICT-HOOGHLY along with two sets of applications (as appended below) with photocopy of certificate of experience regarding nature of job performed while in service, all original academic records, certificate from registered medical practitioner regarding applicant's health.

No Travelling Allowance will be paid for attending the interview.

The decision of the Director of Fisheries/Department of Fisheries /M.C of the agency will be final and binding upon in case of disputes.

Chief Executive Officer
Hooghly District F.F.D.A.

FORMAT OF THE APPLICATION
Application for the post of Group-C at Hooghly District Fish Farmers' Development Agency
ON CONTRACTUAL ENGAGEMENT

To
 The Chief Executive Officer,
 Hooghly District Fish Farmers' Development Agency,
 Meen Bhavan (2nd floor), P.O.- Rabindranagar, P.S.-Chuchura, District-Hooghly.
 Sir,

In response to your advertisement as appeared in the website of dated.....
 I beg to offer myself as a candidate and I intend to attend the Walk-in-Interview.

My particulars are given hereunder for consideration.

1. Name :(In Block Capital).....
2. Father's/Husband's name (In Block Capital).....
3. Complete postal address: Premises No. /Village.....
 Name of Road.....
 Post Office.....P.I.N.Code.....
 Police Station.....District.....
 Mobile Phone No..... e-mail ID(if any).....
4. Date of Birth: Date.....month.....year.....
5. Date of retirement: Date.....month.....year.....
6. Post held (Designation) at the time of retirement.....
7. Duration of service in the last post:.....days.....month.....year.
8. Educational Qualification

Name of Board/ University	Year of passing	Subjects taken	% of marks obtained in aggregate	Class/Division	Examination Passed

9. Details of computer knowledge:

Name of the Institute.....
 Duration of Course.....
 Name of the course.....

10. P.P.O.Book No.....and Treasury.....
11. EPIC No.....and AADHAAR No.....
12. Encls:

Place
 Date.....

Signature of the applicant